

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, April 12, 2022 – 7:00 pm

The regular monthly Watab Township Supervisor’s Meeting was called to order by Supervisor Johnson at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board supervisors present: Julie Johnson, Steve Wollak, and Bill Little. Others present in the Town Hall included, Treasurer, Deborah O’Keefe, Clerk, Kathy Sauer, Todd Waytashek, James Hoihjelle; John Lewer, Jerry Kostreba, Jack and Renee Polcher, Sandra Saldana, Terry O’Keefe, Dothan Aleshire, Delroy Shane, Fred Segler, Jeff Wollak, Robin Wollak, Ellarry Prentice, Jeff and Julie Fandel

Attending via Zoom:

1. ADDITIONS OR CHANGES TO THE AGENDA

- a. Pilgrim’s Pride—Adam Goebel
- b. Deluxe Lawn Care
- c. MS4 Annual Report

2. APPROVE THE AGENDA

Supervisor Little moved to approve the agenda; Supervisor Wollak seconded; motion carried.

3. CONSENT AGENDA—One motion for all items

- a. March 8, 2022: Board of Canvass
- b. March 15, 2022: Regular Board Meeting Minutes
- c. March 31, 2022: Special Meeting: Ordinance 4, 5, and 6 updates

Supervisor Little made a motion to approve the minutes with one correction; Supervisor Wollak seconded; motion carried.

4. ELECTION OF BOARD CHAIR

Supervisor Little nominated Supervisor Johnson as Board Chair; Supervisor Wollak seconded; motion carried.

5. REQUEST FOR LIQUOR PERMIT RENEWAL--Rumors

Supervisor Wollak made a motion to approve the liquor license for Rumors Bar and Grill; Supervisor Little seconded; motion carried.

6. 2022 BOARD RESOLUTIONS

- a. Resolution 2022-8: Setting Meeting Dates
Monday, May 9, 2022 (change); November 15, 2022 (change)
Supervisor Wollak made a motion to approve Resolution 2022-8; Supervisor Little seconded; motion carried.
- b. Resolution 2022-9: Board Duties
Supervisor Little made a motion to approve Resolution 2022-9; Supervisor Wollak seconded; motion carried.
- c. Resolution 2022-10: Setting Fees in Watab Township 2022
Supervisor Wollak made a motion to approve Resolution 2022-10; Supervisor Little seconded; motion carried.
- d. Resolution 2022-11: Setting Board Compensation 2022
Supervisor Little made a motion to approve Resolution 2022-11; Supervisor Wollak seconded; motion carried.

- e. Resolution 2022-12: Board Policies and Procedures
Supervisor Little made a motion to approve Resolution 2022-12; Supervisor Wollak seconded; motion carried.

7. TREASURER’S REPORT (3-31-2022)

Falcon Checking	\$585,354.67
Bremer Money Market	18,641.44
Falcon Savings (Building Account)	<u>13,448.85</u>
	\$617,444.96
Falcon Money Market	<u>\$301,137.42</u>
TOTAL	<u>\$918,582.38</u>
Falcon Checking Interest	86.03
Falcon Money Market Interest	102.27
Bremer Money Market Interest	.31
Falcon Savings Account (Building)	4.57
BCA Fine Share	258.20
Bond Interest on Bond 2021A	1.96
Franchise Fees for January and February 2022	1,161.07
Outstanding Check (7860)	46.17

Voided Checks:

8128 Finance and Commerce (invoice sent to Watab and to WSB)
8142-8146 Checks in printer when Treasurer printed documents

8. APPROVE LIST OF BILLS, CLAIMS, AND PAYROLL

Supervisor Wollak questioned the claim for Terry O’Keefe in the amount of \$103.70. Treasurer O’Keefe explained that he had helped her with various tasks several times. It was noted that the expense had not been approved prior to the work being done.

Supervisor Little moved to accept bills, claims, and payroll; Supervisor Wollak seconded; motion carried.

9. TREASURER’S RESIGNATION

Deborah O’Keefe submitted a letter of resignation effective April 14, 2022, citing loss of stipend and personal reasons. Upon resignation of the Treasurer, the Deputy Treasurer’s (Frank Hard) term is also terminated per Minnesota Association of Township regulation.

Supervisor Wollak made a motion to accept the resignation; Supervisor Johnson seconded; motion carried.

10. WSB ENGINEER REPORT--Kevin Kruger

a. Quiet Crossing Application

Letters were sent out; application was submitted in February; waiting for certification.

b. Sharon Place, Sucker Creek, Indian Road and Lake Andrew Bid Opening Rescheduling

Bids were pushed back 2 weeks due to a publishing glitch; will still be able to award contracts at the next Board Meeting (May 9). Contracts will stipulate a June, July, or August start. Bid opening will be May 2 for the Sharon Place, Sucker Creek, Indian Road job; May 3 for Lake Andrew.

c. Overlays on 15th and Sandbur Trail for 2022

Would like to pause until bid prices come back. Aggressive bidding is keeping prices down outside the metro area.

d. 115th Street NW, Suss Road, 15th Street

These roads are in terrible shape; may not be able to another year for repairs. Will consider when pricing comes in.

11. ROAD REPORT

a. Intersection of Plaziak and Lakewood Shores Sign Change

There has been speeding and incidents of running stop signs; resident has requested a 4-way stop. Supervisor Wollak contacted Chris Byrd, Benton County, and found that to do that, would require engineering reports and traffic and accident counts over a 5-year period. Speed limit signs will be installed.

b. Street Sweeping Discussion

Many streets need sweeping. Will make an assessment on the road tour.

c. Set Road Tour Date

Road tour was set for Friday, April 22 at 8:00 am.

12. DRIVEWAY REQUEST: John Lewer, 9700 Deerwood Road

Requesting a second driveway off Sucker Creek Road for maximum use of property. Resident will pay all costs associated with approach, culvert, etc.

Supervisor Wollak made a motion to approve driveway; Supervisor Little seconded; motion carried.

13. DRIVEWAY REQUEST: Ross Hamann, 10670 Gannet Road

Requesting a second driveway off Gannet Road. Must be gravel; culvert is not needed.

Supervisor Wollak made a motion to approve second driveway; Supervisor Little seconded; motion carried.

14. ORDINANCE 4, 5, and 6: Construction Stormwater Permit

Main issues are pet waste and salt storage.

Supervisor Wollak made a motion to approve; Supervisor Little seconded; motion carried.

15. KINGS INN UPDATE

The County is waiting for owner to sign off on clean-up.

16. CONDEMNED HOME DEADLINE: 9930 West Lake Road

House was condemned last fall. Owners wants extension to this summer to destroy and/or remove house from property. Supervisors will extend June 1. Supervisor Johnson will notify the owners.

17. CAR VIOLATION LETTERS

Complaints were received about two properties. They were notified by mail.

- Owner wanted to rezone property from residential to run a business and was told that the supervisors would not approve rezoning. Property is in a residential area.
- No communication from the owner of the second property.

18. REZONING REQUESTS

- **Saldana Development**—requesting an amendment to the conditional use permit to add a storage structure. Board has no issues with the rezone; Supervisor Johnson will contact Roxanne Achmann to inform her of the Board's decision.
- **Reliastone**—requesting to rezone property from Business District (B1) to Business Enterprise District (B2). Board has no issues with the rezone; Supervisor Johnson will contact Roxanne Achmann to inform her of the Board's decision.

19. ANNUAL MS4 REPORT

Supervisor Johnson completed and submitted report today.

20. PILGRIM’S PRIDE

Supervisor Wollak met with Adam Goebel and inspected the road. Because of the Board’s cooperation, they are willing to pay up to \$3,000 for any improvements needed.

21. DELUXE LAWN CARE

Supervisor Wollak contacted Kyle Binek (Deluxe Lawn Care) regarding the lawn mowing contract for 2022; he has agreed to mow for the same contract price as last year (\$44.00 per mowing).

Supervisor Wollak made a motion to contract with Deluxe Lawn Care for 2022 at a rate of \$44.00 per mowing; Supervisor Johnson seconded; motion carried.

22. FIRE BILL APPEAL

A woman who received a bill for a medical call submitted an appeal asking her bill to be waived because her mother died. She called 911 instead of the non-emergency number.

Supervisor Wollak made a motion to deny the appeal to comply with the Township ordinance; Supervisor Little seconded; motion carried.

Residents are urged to call the “non-emergency” number (320-968-7201), if possible, instead of 911 to avoid charges.

CITIZEN’S INPUT—Time limit 3 minutes

Jerry Kostreba—County has not yet installed grate on culvert in Ferry Point yet. Supervisor Johnson will follow-up with the County.

Todd Waytashek—suggested contracting for snow plowing early to get best price.

Julie Fandel—how will pet waste be enforced and what will the consequences be? One warning; \$50 fine for subsequent offenses.

Julie Fandel—burning ban is on.

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Johnson seconded; motion carried. Meeting adjourned at 8:08.

Respectfully submitted,

Kathy Sauer
Township Clerk

Julie Johnson, Board Chairperson

Date

Kathy Sauer, Clerk

Date